

USC College

OF LETTERS, ARTS & SCIENCES

ACCEPTANCE FORM

Submit this form with your payment, bio, picture and other forms by e-mail to damalism@usc.edu.

By signing the below form, I am confirming, my acceptance and participation in the Cecil Murray Center 2012 Incubator Program. I understand the terms and demand of this Fellows program; and agree to complete the Fellows program.

Name (print full name)

Mykesha A. Robinson

Signature (electronic signature is acceptable)



Date

January 17, 2012

Address

633 West 5th Street, 28th Floor Los Angeles, CA 90071

Telephone & E-mail

(310) 237-8728 info@lacedc.com

Requested by

Rev. D. Najuma Smith-Pollard, Program Manager, CMCCE

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OF LETTERS, ARTS & SCIENCES

EMERGENCY FORM

Submit this form with your payment, bio, picture and other forms by e-mail to damalism@usc.edu.

In the event of an Emergency, please contact;

Name: EARLYN L. ROBINSON

Relationship: Mother

Phone number (*best number to reach): (916) 670-3063

Email: JARobinson@ad1.com

Address: 2534 Augubi way, Rancho Cordova CA 95670

Please let us know of any Medical Conditions/Disabilities that we need to be aware of:

NA

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PHOTO RELEASE FORM

Submit this form with your payment by mail.

I hereby grant the University of Southern California permission to interview me and/or to use my likeness in photograph(s)/video in any and all of its publications, on the Web, and in any and all other media, whether now known or hereafter existing, controlled by the University of Southern California, in perpetuity, and for other use by the University. I will make no monetary or other claim against the University of Southern California for the use of the interview and/or the photograph(s)/video.

Name (print full name) Mykesha A. Robinson

Signature 

Date January 17, 2012

Relation to subject (if subject is a minor)

Address 633 W. 5TH STREET 28TH FLOOR

Telephone & E-mail (310) 237-8728
mr@worldmusiccommission.com ; info@laccdc.com

Requested by
Rev. D. Najuma Smith-Pollard, Program Manager, CMCCE



December 20, 2011

Cecil Murray Center for
Community Engagement

Dear Incubator Candidate,

We are delighted to inform you that you have been accepted to the *2012 Cecil Murray Center Incubator Program*. The application process yielded many well-qualified candidates and we selected 25 participants who represent a diverse range of emerging Clergy and Lay leaders. Through the Cecil Murray Center Incubator program, you and your fellow participants will strengthen yourselves and your respective organizations, and contribute your gifts and talents to the larger communities in which we all work.

In order to confirm your place in the program, complete all the requirements provided on the following page by the deadlines specified. **Failure to complete these requirements by the deadlines listed will cause your fellowship to be revoked.**

Support for California Community Foundation has allowed us to provide all accepted participants with a scholarship to participate in Incubator program. The Incubator program costs over \$15,000 per participant and we are grateful to our funders for their generosity.

If you have questions about any logistical matters, please e-mail damalism@usc.edu. Additional information about Incubator Program may be found on the website: <http://crcc.usc.edu/murraycenter>

Once again, we are delighted that you have been accepted to participate in the 2012 Incubator Program. We look forward to speaking with you on our first class scheduled for January 12, 2012 at 9:30 a.m.

Sincerely yours,

Rev. D. Najuma Smith - Pollard
Program Manager,
CMCCE

cc: Rev. Mark Whitlock, Executive Director, CMCCE
cc: Dr. Cecil Murray, Tanzy School of Religion

University of
Southern California
ABM Building
Los Angeles,
CA 90007-1483
Tel: 213 743 2141
Fax: 213 740 5810
damalism@usc.edu
www.usc.edu/CMCCE

USC Cecil Murray Center Application Assessment for 2012 Incubator

USC

UNIVERSITY
OF SOUTHERN
CALIFORNIA

Dear Prospective Candidate,

Thank you for your interest in the Cecil Murray Center 2010 Incubator Program! The application will allow the Murray Center to assess, if your organization is a good fit as a candidate for the 2012 Incubator Program.

Cecil Murray Center
for Community
Engagement

Acceptance into the Incubator program, will require you to attend weekly classes at The Cecil Murray Center that will connect you to Business Professionals and USC Professors who will instruct on topics such as: Leadership, Organizational Structure, Financial Resources, Marketing, Promotion, Understanding Legal Boundaries, Fundraising and the 5 M's of Program/Ministry Development.

The Center will work closely with you and your organization to ensure that by graduation your organization structure will be in position to successfully engage the community and public policy.

Program features:

- 8 week Incubation program
- Class, one day per week, 2 hours 9:30am - 12:00pm
- Session 1 (January 12, 2012 - March 1, 2012)
- Session 2 (March 29, 2012 - May 10, 2012)
- Graduation May 12th (tentative date)
- Graduate will receive Certificate of Completion

Application/Assessment Process:

- Deadline, November 22nd, 2011.
- Please scan and email directly to: D. Najuma Smith-Pollard, Program Manager at damalism@usc.edu (electronic copies only)
- Acceptance Letter will be sent, the week of December 12, 2011.
- Confirmation of your acceptance will be required, along with registration fee of \$50.00
- Associated cost for the 16 week incubator program is \$500.00

We look forward to working with you and your organization. If you have any questions, please do not hesitate to contact Rev. D. Najuma Smith-Pollard at (213) 743-2141 or via email: damalism@usc.edu

Credit Card Payment Form

Program Registration Fee

Payment of your non-refundable \$50.00 registration fee is required to secure your spot in the 2012 Incubator Program. Postmark your payment by January 3th, 2012 to ensure timely delivery. Payment by money order/cashier's check payable to "USC" is equally acceptable.

Clearly print or type ALL the following information:

Full Legal Name (first and last):	
Signature: Physical signature only- do not type	Date:
Circle one: Visa MasterCard Discover	Amount: \$ 50.00
Credit Card #:	Expiration:
Name as it appears on card:	
Billing Street Address:	
City, State, Zip:	
Telephone:	
Payment for (fellow):	

Mail this form or your money order/cashier's check to:

USC Cecil Murray Center Incubator Program
ATTN: Rev. D. Najuma Smith-Pollard
USC ABM Building
Los Angeles, CA 90007-1483

Participants Acceptance Information Form:

Your acceptance to the program is contingent upon the timely submission of all the following items.

The following items are due by **January 5, 2012 (5PM PST)** send **VIA E-Mail** to damalism@usc.edu:

1. **Acceptance Form**
2. **Emergency Form**
3. **Bio and Photograph**
 - a. Brief bio (no more than 250 words, third person).
 - b. Photograph (at least 300 DPI in jpeg or tif). Save as: *Last Name_First Name*.
 - c. **Photo Release Form:** This form has been provided within this document. Submit with your payment.

The following item must be Post-Marked is due by January 2, 2012

4. **Non-refundable registration fee of \$50.00 Must be sent with Acceptance form, payment may be received by credit card or money order/cashier's check.**
 - a. Money order/Cashier's checks should be made payable to "USC." NO PERSONAL CHECKS. To make a credit card payment, use the form provided in this document.
5. **Program Tuition is \$500.00 total. Tuition MUST be paid in Full by March 15th 9:00 a.m.**
 - a. If tuition is not complete, you will not be allowed to continue onto Phase 2. (Please send a detailed letter of explanation if you NEED consideration for scholarship)
 - b. Money order/Cashier's checks should be made payable to "USC". No PERSONAL checks. To make a credit card payment, use the form provided.

Mail to:
USC Cecil Murray Center
ATTN: D. Najuma Smith-Pollard, Program Manager
USC ABM Building
Los Angeles, CA 90007-1483

Calendar

Input the following dates into your calendar.

Administration.

January 5, 2012: Deadline for Registration Fee & Forms (5PM PST)

Phase 1.

January 12, 2012: First day of Incubator Class

January 12 - March 1: Weekly Incubator Class 9:30 a.m - 12:00 p.m.

Phase 2.

March 15 - May 3, 2012: Weekly Incubator Class 9: 30am - 12:00 p.m.

May 3rd, 2012: Project Paper Due

May 12, 2012: Program Graduation