

## EXTERNAL ADVERT

<b>Location:</b>	<b>Centurion</b>
<b>Division:</b>	<b>IT Department</b>
<b>Date last modified:</b>	<b>July 2019</b>
<b>Reports to:</b>	<b>IT Manager</b>
<b>Nature of employment:</b>	<b>Fixed term- 6 Months</b>
<b>Total Cost to Company</b>	<b>Market related</b>

### [TECHNICAL AND DATABASE ADMINISTRATOR]

The purpose of this position is, but not limited to: provide Oracle technical and database support to deliver technical designs based on the business requirements as well as ensuring the maintenance and health of the system.

#### THE KEY PERFORMANCE AREAS OF THE ROLE IN FOCUS, ARE:

##### 1. Database Administration

- Develop, manage and test back-up and recovery plans.
- Applying of latest patches when required.
- Proactively monitoring the database's health and taking preventive or corrective actions as required.
- Establish the needs of users and monitor user access and security.
- Refining the physical design to meet system storage requirements.
- Ensure that storage and archiving procedures are functioning correctly.
- Carry out capacity planning.
- Communicate regularly with applications team to ensure database integrity and security.
- Commission and install new applications and customise existing applications in order to make them fit for purpose when required.
- Manage the security and disaster recovery aspects of a database.

##### 2. Technical

- Customise, modify, localise or integrate the existing product to meet user requirements.
- Develop reports to cater for specific business reporting needs.
- Work closely with functional consultant to understand the requirements to undertake technical design and produce component designs and specifications as per functional design.
- Manage the quality of the code and development work to ensure that the code works first time and there are no issues when it is moved to the production environment.
- Provide technical support and solution design as required.

- Monitor and resolve all application issues and escalate to management if required.
- Administer all technical requests and implement plans to perform quality assurance tests.

### **3. Reporting**

- Writing all required reports for payroll, HR Core and ESS.
- Generating any required reports, especially for audit purposes.

### **MINIMUM REQUIREMENTS**

- Bachelor's Degree in Information Technology, Computer Engineering, Information Systems or any equivalent qualification related.
- At least 5 years experience working on the Oracle system with focus in Technical and Database.
- Must have a minimum of three (3) years Oracle project implementation experience with focus on technical and database.
- Must have a minimum of three (3) sites supporting an Oracle system with focus on technical and database.

Please email your CV accompanied by Cover Letter to [careers@tcta.co.za](mailto:careers@tcta.co.za) the subject should be the position title. For enquiries, please contact Mr Itumeleng Mabena on 012 683 1263.

**“TCTA’s approved Employment Equity Plan and Targets will be considered as part of the recruitment process. As an Equal Opportunities employer, the organisation actively encourage and welcome people with various disabilities to apply”;**

**“If you have not been contacted within 30 days after the closing date, please accept that your application was unsuccessful.”**

***A detailed job profile is available on request***

**Closing date: 09 August 2019**

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