



HARRIS & SCHROEDER, PLLC

ATTORNEYS AND COUNSELORS AT LAW

# INVOICE

Date: 03/05/2019  
Due Upon Receipt

J. Doe

**03239-Doe.SAMPLE MATTER**

**SAMPLE MATTER**

## Services

Attorney	Type	Date	Description	Time	Rate	Total
SH	Service	02/01/2019	File Creation   Reviewed Client documents; added all documents and notes to file; attached all relevant contact to file; notes to attorney and paralegal	0.20	\$260.00	\$52.00
CH	Service	02/01/2019	In Office : Telephone call from client discussed matter status and strategy going forward	0.10	\$300.00	\$30.00
CRW	Service	02/01/2019	Drafted Original Petition for Divorce	0.20	\$175.00	\$35.00
CH	Service	02/05/2019	In Court: Temporary Orders Hearing	0.30	\$325.00	\$97.50
CRW	Service	02/14/2019	Reviewed matter notes, attorney notes, and relevant documents. Drafted Final Decree of Divorce	1.00	\$175.00	\$175.00

**Quantity Subtotal 1.8**

**Services Subtotal \$389.50**

## Expenses

Type	Date	Description	Quantity	Rate	Total
Expense	02/04/2019	Williamson County District Clerk   filing fee for Original Petition for Divorce	1.00	\$300.00	\$300.00

**Expenses Subtotal \$300.00**

<b>Quantity Total</b>	<b>1.8</b>
<b>Subtotal</b>	<b>\$689.50</b>
<b>Total</b>	<b>\$689.50</b>
<b>Payment (03/05/2019)</b>	<b>-\$689.50</b>
<b>Balance Owing</b>	<b>\$0.00</b>

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
180008378	03/05/2019	\$689.50	\$689.50	\$0.00

### Trust Account (Retainer)

Date	Type	Description	Matter	Receipts	Payments	Balance
02/01/2019			03239-Doe.SAMPLE MATTER		\$2,000.00	\$2,000.00
03/05/2019		Payment for invoice #180008378	03239-Doe.SAMPLE MATTER	\$689.50		\$1,310.50
<b>Trust Account (Retainer) Balance</b>					<b>\$1,310.50</b>	

Pay By Check: Harris & Schroeder, PLLC  
PO Box 426  
Leander, Texas, 78646