



COD APPLICATION

Today's Date (MM/DD/YYYY)

To better serve your account and ensure accurate processing of orders, we ask that you complete the forms below and return them along with your COD application. Any future updates to your account information can be sent to: info@prime3.com

ENTITY INFORMATION:

Business Name:		
Address:		City/State/Zip:
Cell:		
Email:	Phone:	Fax #:
Business Entity is a:		Contractor License No. Year Issued:
<input type="checkbox"/> Corporation <input type="checkbox"/> LLC State:		<input type="checkbox"/> RMO
<input type="checkbox"/> Partnership		<input type="checkbox"/> RME
<input type="checkbox"/> Sole Proprietor		

Sales Tax Status:

Taxable In order for us to sell you any merchandise on a tax exempt basis we must have a fully filled out and signed resale card as per state regulations.

Tax Exempt

Employees Authorized to Sign On Your Account (Authorized Purchasers)			
Name	Position/Title	Phone	Email
1.			
2.			
3.			
4.			
5.			

ACCOUNT AGREEMENT – COD ACCOUNT

PLEASE READ CAREFULLY AND MAKE A COPY FOR YOUR RECORDS

By signing below, the undersigned applicant ("Customer") agrees to the following terms and conditions governing all purchases from Prime Building Material, Inc under a Cash on Delivery (COD) account:

Payment Terms: All purchases made under this account are due in full at the time of sale or upon delivery. No credit terms are extended. Acceptable payment methods include cash, check, credit card, or electronic funds transfer.

A credit card surcharge may apply, based on rates charged to Prime Building Materials by its financial institutions. These rates are reviewed periodically. Please contact the Prime Building Materials, Inc Credit Department for the current surcharge.

SCS reserves the right to suspend or withhold deliveries if payment is not received at the time of delivery or pickup.

Return & Restocking Policy: Returns are accepted only with prior authorization and must meet the following conditions:

- A. Custom or special-order items are non-returnable.
- B. Returned items must be in new, resalable condition and are subject to inspection.
- C. A minimum 15% restocking fee applies. Additional charges may apply for repackaging, retesting, or return freight.
- D. All returns must be authorized in advance by Prime Building Material management.

Acknowledgement: By signing below, the Customer certifies that all information provided in this application is accurate and consents to P.B.M obtaining credit or reference information as needed. The Customer agrees to the terms outlined above for all purchases made under this account.

Last Name:	First Name:
Position/Title:	
Signature:	Today's Date (MM/DD/YYYY):