



Oakland

LGBTQ COMMUNITY CENTER

Title: Wellness Services Coordinator (**Wellness First Initiative**)

Reports to: CEO/Executive Director

Pay: 60k per year, Exempt

Benefits: Health Benefits after 90-day probationary period.

Location: Oakland LGBTQ Community Center, 3207 Lakeshore Ave. Oakland, CA 94610 (rand ave entrance)

Established in 2017, Oakland LGBTQ Community Center (the Center) is dedicated to enhancing and sustaining the well-being of lesbian, gay, bisexual, transgender and queer (LGBTQ) individuals, our families and allies, by providing educational, social, health & wellness related activities, programs and services. The establishment of this service model marks the first time that a multi-ethnic, multi-gender, and intergenerational, LGBTQ community service center, has ever existed in the city of Oakland.

According to the [Centers for Disease Control and Prevention](#), African Americans are 43% of all people living with HIV in the United States, though they comprise only 12% of the nation's total population. The CDC statistic shows that if current trends hold, half (1 out of 2) of Black gay men and a quarter (1 of 4) of Latino gay men, are projected to be diagnosed with HIV within their lifetime. Among the 3 million [HIV testing events reported to CDC in 2017](#), the percentage of transgender people who received a new HIV diagnosis was 3 times the national average. According to the CDC report of Transgender people with an HIV diagnosis, 58% were Black trans men, 51% Black trans women, 29% Latina Trans women, . Overall, gay and bisexual men of every ethnic group are [disproportionately impacted](#) by HIV in the United States.

The Center's **Wellness First Initiative for HIV** is committed to helping to making a positive impact on reducing the rate of HIV infection in Oakland and Alameda County and to connect LGBTQ people who test positive for HIV to life saving treatment. Our Wellness First HIV initiative focuses on, gay, bisexual, transgender, and people of color, who are either living with or at high risk for HIV/AIDS and other sexually transmitted infections (STI's). Our goal is to provide a safe, accessible place to connect with testing, treatment, substance abuse, mental health, housing, employment, peer counseling, and other supportive services and join the fight to end the HIV epidemic in our city and

county. Participants will also have access to trauma informed peer groups and community building activities. Participants will receive coordinated, wholistic wellness assistance, that centers the needs of the most marginalized and at-risk LGBTQ+ people in our city and county. The HIV Wellness First Initiative encourages participants to develop and adopt wholistic personal wellness plans that help them to reduce their chances of contracting HIV and other STI's and live healthier lives.

We are seeking an experienced and enthusiastic person with a strong cultural competence, connection, and familiarity with the highest risk populations, to help provide wholistic wellness service coordination to our "Wellness First" participants, with a focus on HIV/STI prevention, testing, PrEP navigation, and linkages to treatment, mental health, housing opportunities, employment services and other support for people at high risk for or living with HIV, STI's and other challenges that impact one's quality of life.

Essential Duties

- Research and facilitate access by individuals to overall health related services to include, HIV and STI testing & treatment, housing resources, substance abuse support, primary care & treatment, prevention, mental health, housing assistance and other supportive services.
- Conduct eligibility screenings & intakes and prepares individual wellness services program charts. Maintain client progress notes in both manual and electronic client chart and enter data in applicable regional information & evaluation systems such as (ARIES).
- Provide retention and engagement services for testing, medical care and treatment.
- Working with medical service community partners to address wellness adherence challenges in the gay, bisexual, transgender and queer community and their various intersections with an emphasis on communities of color.
- Refers clients to support groups focusing on adherence for clients with substance use and/or mental health issues.
- Serves as a program liaison and offers community linkages and wellness support, for the Center's, Wellness First participants, by working closely with programs within the Oakland LGBTQ Community Center, as well as appropriate external community partners, to ensure appropriate participant linkage and service delivery.
- Work with center volunteers and contractors.

- Responsible for promoting HIV/STI Prevention, Treatment Advocacy, and other health disparities information via community forums, psycho-educational groups, special events, conferences, trainings, health fairs, etc.

Position Requirements

- Minimum of a BA and 3 years of experience in program coordination, outreach and community organizing or equivalent experience. 3-5 years relevant experience in counseling or case management.
- Knowledge of harm reduction and trauma informed best practices.
- Knowledge of HIV/STI prevention, transmission, care and treatment basics.
- Understanding of outreach within the local ethnically diverse community with an emphasis on African-American & Latinx communities.
- Ability and self-motivation to work autonomously.
- Strong communication and organizational skills.
- Ability to problem solve effectively under pressure.
- Fluency in issues of racialized and gendered oppressions.
- Demonstrated commitment to justice issues.
- Access to a reliable phone and internet connection. A work computer will be provided.
- Computer literacy including: typing and business writing skills, basic file management, using Microsoft Suite programs, G Suite programs such as Google Docs and Google Forms, internet research skills, experience with using email and experience using word processors and spreadsheets.
- Experience in the non-profit sector.
- Familiarity with non-profit communications best practices and legal limitations.

The Oakland LGBTQ Community Center is an equal opportunity employer.

Please note: We are only accepting resumes by email only, please no walk-ins or dropped off resumes.

We will close the application period on November 15 at 5pm PST.

If you haven't heard from us yet, we are still actively considering applications. We will respond to all applicants.

You can direct inquiries on the hiring process or requests for reasonable accommodation to joe.hawkins@oaklandlgbtqcenter.org.