



APPROVED 5/14/1
GOVERNING BOARD MINUTES
MEETING OF THE GOVERNING BOARD
TUESDAY, APRIL 9, 2019
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. Opening Items

1. Call meeting to Order

Board President Evilsizer called the meeting to order at 4:00 p.m. in SSC-1.

2. Roll Call

PRESENT

MARK R. EVILSIZER, PRESIDENT

JOHN HALCÓN, VICE PRESIDENT

NANCY ANN HENSCH, SECRETARY

NINA DEERFIELD, TRUSTEE

NORMA MIYAMOTO, TRUSTEE

AMBER BANCROFT, STUDENT TRUSTEE (ARRIVED AT 5:00 P.M.)

ABSENT – None.

Public Comment There were none.

B. Recess to Closed Session The Board recessed to closed session in room A-1 at 4:00 p.m.

C. Reconvene to Open Session The Board reconvened to open session in SSC-1 at 5:00 p.m., all present.

1. Actions Taken in Closed Session:

Board President Evilsizer reported that there were no reportable actions taken in Closed Session.

2. Pledge of Allegiance

Following the Pledge of Allegiance the meeting continued.

3. Public Comment

- Patti Serafin, CCE Executive Secretary, reported attending the 2019 CFT (California Federation of Teachers) Convention with other CCE delates. She reported that the CFT adopted a resolution to change its name to "CFT a Union of Educators and Classified Professionals." In closing, she spoke in support of public education.
- Susan Snow talked about two different events the trustees have been invited to attend. She compared a PFF hosted gathering to a President's Associates gathering and expressed concern that the PFF hosted event is being held to a different standard than the other event. She encouraged trustees to attend both events.
- Michael Hunsaker, Citizens' Bond Oversight Committee taxpayer representative serving on Palomar's Independent Citizens' Oversight Committee, expressed support for a future bond noting that he would advocate for stricter performance measures; encouraged the District to utilize the Oversight Committee's expertise; and, expressed concerns over potential impacts to the District regarding likely water restrictions that may be enacted in the near future.

4. **Presentation of Retirement Certificate**

The Board acknowledged P. Harrison Purcell's retirement. Adrienne Lee, Director, Financial Aid, Veterans and Scholarship Services, talked about some of Harrison's many contributions to the District.

5. **Adoption of Agenda: Call for Removal of items - or changes to - the agenda.** There were none, the agenda was adopted by unanimous consent.

D. **Approval of Minutes for the Regular meeting of March 12, 2019**

Board President Evilsizer announced that clerical errors were identified in the draft minutes and that they will be corrected by staff. He asked the Board to approve the Governing Board meeting minutes of March 12, 2019 with those corrections.

Motion by Hensch, second by Halcón.

Vote: Aye: Evilsizer, Halcón, Hensch, Deerfield and Miyamoto. Student Trustee vote: Aye

Final Resolution: Approved

E. **Hold Public Hearing(s) as required.**

1. Public Hearing pursuant to Elections Code Section 10010(a)(2) to: Receive Public Comment regarding the content of the draft Trustee Area Maps and the proposed Sequence of Elections; consider and approve a Resolution changing the Method of Election from "At-Large" to "By-Trustee Area;" and, approve a Trustee Area Map for the election of Trustees commencing in November 2020.

Laura Gropen, Director, Communications, Marketing and Public Affairs handed out a staff report (on file in the Governing Board Office in accordance with AP 3310) and introduced Dr. Justin Levitt, National Demographics Corporation. Dr. Levitt reviewed the process undertaken related to the preparation of the draft maps and reviewed the public hearings that have been held. He reported that the 2020 census will require the Board to re-assess the By-Trustee Area boundaries thus, the 2022 election will use different maps than the 2020 election. Dr. Levitt reviewed the Federal Voting Rights Act and the traditional redistricting principles including: Communities of interest, other legislative boundaries, neighborhood areas, District facilities and the Latino and Asian communities.

Dr. Levitt reviewed two different maps (identified as "green" and "orange") and discussed the rational of each maps' boundaries. He discussed the public comments received and some of the issues that arose during the analysis of those comments. Dr. Levitt and Director Gropen responded to questions from the Board.

Open Public Hearing. Board President Evilsizer opened the public hearing at 5:26 p.m.

The following individuals spoke:

- Mary Ann Drinan expressed concerns regarding the maps as presented and questioned why the District was embarking on the process at this time when the 2020 census is taking place next year.
- Dale Bardin discussed his proposed map and how it aligns with communities of interest.

Close Public Hearing. Board President Evilsizer closed the public hearing at 5:38 p.m.

Trustee Miyamoto asked for clarification on the timeline; Dr. Levitt responded. Trustee Halcón expressed support for the maps prepared by National Demographics Corporation. Trustee

Deerfield expressed concern that the proposed maps split cities into different trustee areas. Board President Evilsizer called for the motion.

Adopt Resolution 18-21555 changing the District's method of election to "By-Trustee Area" method of elections, and approving the Green Map (Exhibit 1) for the Election of Trustees Commencing in November 2020.

Motion by Halcón, second by Miyamoto.

Vote: Aye: Evilsizer, Halcón, Hensch, and Miyamoto. No: Deerfield. Student Trustee vote: Aye

Final Resolution: Approved

F. Reports

Student Trustee Bancroft reported on the ASG's participation in the state legislative process related to housing insecurity and a meeting with Assemblymember Marc Berman.

Trustee Miyamoto reported attending Palomar's production of "Legally Blonde – The Musical," a PFF "Meet and Greet" and, the Palomar/Pacific Coast Concert Band's American Musical Heritage event. She talked about upcoming events including Political Economy Days, the PCTV documentary, "Shattered Dreams," the President's Associates event, and another PFF social event. Trustee Miyamoto talked about the seating change of the reporting tables and questioned if her action of sharing a handout at the March 12 meeting was the impetus for the change.

Trustee Deerfield reported attending the PFF "Meet and Greet," a screening of the PCTV documentary, "Shattered Dreams" and, a Planned Parenthood Gala. She expressed concern that topics for Board discussion are not being agenzized including, the topic of live streaming the Board meetings. Trustee Deerfield advocated for greater transparency including web access to prior Board meeting audio files and, going forward, live streaming of the Board meetings. She expressed concern regarding a meeting between Palomar administrators and the San Diego County Taxpayers Association ("SDCTA") and asked for clarification. President Blake commented on the meeting with Mr. Haney Hong, President/CEO of SDCTA. Trustee Deerfield expressed concern that the District is "over-reaching" in its interaction with the media and the Independent Citizens' Oversight Committee (ICOC).

Trustee Hensch had no report.

Trustee Halcón reported attending a CALCCTA (California Association of Latino Community College Trustees & Administrators) Board meeting; an Encuentros Leadership Board meeting; the NALEO (National Association of Latino Elected and Appointed Officials) National Policy Institute on Workforce; a screening of "Shattered Dreams" and, the Policies and Procedures meeting.

Governing Board President, Mark Evilsizer, reported attending a public hearing on the California Voting Rights Act; a Palomar baseball game; the Arboretum groundbreaking; a STEM conference hosted on the San Marcos campus; the CALCCTA Board meeting; the NALEO event on workforce and, the SDICCCA meeting. Board President Evilsizer reported speaking at a SDSU master's level class on Policy and Government; talked about the importance of technology education; commented on the 2020 Census and, stated his support of live streaming of Board meetings.

Superintendent/President Blake reported on the CEO task force meeting on the Student Centered Funding Formula; announced that a monthly Report to the Board is available on the President's webpage; talked about the Report to the Community; commented on the "Shattered Dreams" movie and, discussed a possible meeting of all North County elected officials to discuss human trafficking and what can be done from a policy perspective. President Blake reported on possible partnerships with UCSD and SDSU and responded briefly to Trustee Deerfield's oral report.

Connie Moise, Director, Information Services for Fiscal and Administrative Services, reminded attendees that the Maintenance and Operations building grand opening was taking place on Friday, April 12.

Vice President for Instructional Services, Jack Kahn, reported attending "Legally Blonde – The Musical," the screening of "Shattered Dreams," the Tarde de Familia event, and Palomar's STEM conference. He thanked and congratulated staff on the creativity and success of the various events.

Vice President for Student Service, Star Rivera-Lacey, talked about the Campus Housing Study results and the meetings being held to review the analysis. She discussed the PERT (Psychiatric Emergency Response Team) training that several police officers attended and, announced and invited people to attend the Public Safety Community Outreach event on April 10. In closing, Vice President Rivera-Lacey provided an update on the food and nutrition center.

G. Approval of Consent Calendar items

1. Approval of Consent Calendar Items H-L.

Motion by Hensch, second by Halcón.

Vote: Aye: Evilsizer, Halcón, Hensch, Deerfield and Miyamoto
Student Trustee vote: Aye.

Final Resolution: Approved

H. Instruction (Consent)

1. Approve Curriculum Action items for inclusion in the Palomar College curriculum inventory as detailed in the exhibit.
2. Approving three additional Spring 2020 sabbatical leave applications as shown in the exhibit; these are in addition to thirteen leaves approved 3/12/2019.

I. Student Services (Consent) - none this month.

J. Human Resource Services (Consent)

1. Ratify Personnel Action Report which may include hiring/rehiring (all employee groups except Executive Administrators) leaves, retirements/separations, etc. as detailed in the exhibit.
2. Ratify two (2) Memoranda of Understanding between the District and the Palomar Faculty Federation/AFT Local 6161 as detailed in the exhibit.

K. Fiscal and Administrative Services (Consent)

1. Approve Cost Reimbursement Research Sub-award with CSUSM Corporation for continuation of Bridges to Baccalaureate partnership for the period of August 1, 2018 through July 31, 2023 as detailed in the exhibit.
2. Ratify amendment to agreement with EIDIM AV Technology providing \$10,494.45 for overtime pay in order to expedite completion of project for LRC and M&O Buildings 1/4/19 - 2/11/19 as detailed in the exhibit.
3. Review and approve purchases made by purchase order 03/01/19 - 03/31/19 and purchases made by CAL-Card 2/23/19 - 03/22/19 totaling \$3,032,043.02 as detailed in the exhibit.

L. Superintendent/President (Consent)

1. Approve travel for four (4) trustees to attend the May CCLC conference, ratify travel for two (2) trustees attendance at the NALEO Institute, and review Board travel budget as detailed in the exhibit.
2. Acknowledge and excuse trustees absences. In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges and excuses the absence of Nina Deerfield from the March 5, 2019 meetings due to personal necessity. Furthermore, the Governing Board hereby acknowledges and excuses the absence of Amber Bancroft from the March 5, 2019 meeting due to personal necessity.

M. Action on Items Removed from Consent There were none.

N. Reports from College Groups

1. Report of the Faculty Senate

Travis Ritt, President of the Faculty Senate, reported he will be attending the State Academic Senate Plenary which will have a focus on Open Educational Resources (OER); he reported that Palomar's Comets Affordable Learning Materials (CALM) has saved students approximately \$2M; updated the Board on faculty hiring; and, talked briefly about Guided Pathways and Meta Majors. In closing, he talked about the upcoming *Collegiality in Action* workshop on April 15.

2. Reports of the Palomar Faculty Federation

Barbara Baer, Co-President of the PFF, reported attending the CFT convention; talked about a meeting with Assemblymember Brian Maienschein; and, announced upcoming PFF workshops. In closing, she extended an invitation to everyone to attend the April 15 PFF "Meet and Greet" event.

3. Report of the Administrative Association

Absent.

4. Report of the Confidential and Supervisory Team

Absent.

5. Report of the Council of Classified Employees

Carmelino Cruz, filling in for Anel Gonzalez - President of the CCE, updated the Board on CCE elections; reported that a celebration for CCE members would be held on April 13; talked about the Caring Campus program and, congratulated Harrison Purcell on his retirement.

6. Report of the Associated Student Government

Amber Bancroft, President of the ASG, reported attending the Student Senate for California Community College (SSCCC) General Assembly and noted the student resolution on housing insecurity passed unanimously; she also reported that another resolution on overnight parking passed; and, she reported on the ASG election forum and Spring Fest.

O. Informational Items - No Action Required

1. First Reading: Review Board Policies that have been approved by the Strategic Planning Council and the Policies and Procedures Committee.

BP 3280 Grants

BP 3830 Naming of Facilities

BP 4010 Academic Calendar

BP 4021 Discontinuance of Programs

BP 4022 Curricular Matters

BP 4050 Articulation

BP 4070 Course Auditing and Auditing Fees

BP 4102 Career Education Programs

BP 4103 Cooperative Work Experience Education

BP 4400 Community Services

BP 4700 Chair-Director Responsibilities

BP 4750 Instructional Facilities

BP 7365 Discipline and Dismissal-Classified Employees

2. Review of these thirteen (13) newly approved Administrative Procedures:

AP 3280 Grants	AP 4070 Course Auditing and Auditing Fees
AP 3830 Naming of Facilities	AP 4102 Career Education Programs
AP 4010 Academic Calendar	AP 4236 Advanced Placement Credit
AP 4021 Discontinuance of Programs	AP 4400 Community Services
AP 4022 Curricular Matters	AP 4750 Instructional Facilities
AP 4050 Articulation	AP 7365 Discipline and Dismissal-Classified Employees
	AP 7500 Volunteers and Interns

P. New Business

Q. Instruction (New Business) none this month.

R. Student Services (New Business) none this month.

S. Human Resource Services (New Business) none this month.

1. The Governing Board discussed assigning trustees to serve on the Policies and Procedures, Finance, and Real Estate Committees. Board President Evilsizer made the following committee appointments:

Policies and Procedures Committee: 1. John Halcón; Alternate: Nina Deerfield

Ad Hoc Finance Committee: 1. Norma Miyamoto 2. Mark Evilsizer Alternate: Nancy Ann Hensch

Ad Hoc Real Estate Committee: 1. Nancy Ann Hensch 2. Mark Evilsizer Alternate: Nina Deerfield

By unanimous consent, the Board approved the appointments as listed.

Final Resolution: Approved

T. Fiscal and Administrative Services (New Business) - none this month.

U. Superintendent/President (New Business)

1. The Governing Board cast its ballot by voting for the following seven candidates for the CCCT Board of the Community College League of California: Thomas Prendergast III, Michael Baldini, Kenneth Brown, Mark Evilsizer, Tracey Vackar, Linda Wah and Brigitte Davila.

Motion by Hensch, second by Halcón.

Vote: Aye: Hensch, Evilsizer, Halcón, Deerfield and Miyamoto. Student Trustee Bancroft – aye.

Final Resolution: Approved

2. Approve Resolution 18-21556 in support of recognizing April 2019 as California Community College Month.

Motion by Hensch, second by Deerfield.

Vote: Aye: Hensch, Evilsizer, Halcón, Deerfield and Miyamoto. Student Trustee Bancroft – aye.

Final Resolution: Approved

3. Call for Special Meetings of the Governing Board on April 23, 2019 and May 21, 2019
Topics for the Special meeting on April 23, 2019 may include: Review of Board's self-evaluation instrument; Vision for Success / Institutional Effectiveness report; Student Housing Feasibility; Fiscal Recovery Plan. Topics for the special meeting on Tuesday, May 21, 2019 may include: Joint special meeting with Poway USD, Staffing Plan and Diversity Report.

Motion by Hensch, second by Halcón.

Vote: Aye: Hensch, Evilsizer, Halcón, Deerfield and Miyamoto. Student Trustee Bancroft – aye.

Final Resolution: Approved

V. Board Requests for Reports

Trustee Miyamoto reiterated her request to have an item placed on an agenda for Board discussion.

W. Continuation of Closed Session No additional closed session was needed.

X. Adjournment The meeting adjourned at 6:54 p.m.



Mark Evilsizer, Board President



Nancy Ann Hensch, Board Secretary