

KAILEE CLEMENS

Sherwood, AR | (501)-993-6392 | Kailee.Clemens@yahoo.com |

EDUCATION

LISA Academy North – High School Diploma (2017-2021) - 1 Lisa Academy Way, North Little Rock, AR 72117

University of Arkansas at Little Rock – Bachelor of Arts in Psychology (2021-Present) – 2801 S University Ave, Little Rock, AR 72204

Expected Graduation: December, 2026

Academic Honors

- [Dean's List, Spring 2022](#)
- Dean's List, Fall 2023
- [Chancellors List](#)

Relevant Coursework

- Statistics and Methods I
- Research Methods I
- Psychosexual Behavior
- Abnormal Psychology
- Applied Psychology
- Physiological Psychology
- Psychology of Personality
- Developmental Psychology
- Psychology of Religion
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University of Arkansas at Little Rock – Psychology Research Projects

- Completed several research projects using scientific research methods.
- Gathered, organized, and analyzed both quantitative and qualitative data.

- Used statistical concepts to evaluate findings and draw evidence-based conclusions.
- Wrote reports and created presentations to communicate research results.
- Worked with classmates to design studies, interpret data, and share findings.

KPOT Korean BBQ & Hot Pot – Server (10/2025-Present)

- Provided friendly and attentive customer service in a fast-paced restaurant environment.
- Balanced multiple customer requests while maintaining accuracy and professionalism.
- Addressed guest concerns quickly to ensure positive dining experiences.
- Worked closely with team members to keep restaurant operations running smoothly.

Olive Garden – To-Go Specialist (12/2021-Present)

- Prepared and checked customer orders to ensure accuracy and quality.
- Communicated with guests and kitchen staff to provide timely service.
- Processed transactions and helped create positive customer experiences.
- Stayed flexible and organized during busy service periods.

Sherwood and NLR Animal Shelter- Volunteer Work

- Assisted with animal care and daily shelter activities.
- Helped support adoption efforts by interacting with potential adopters.
- Worked alongside shelter staff and volunteers to meet the needs of animals and the organization.

SOS Young Voters Workshop (10/25/2017)

- Selected to participate in the SOS Young Voters Workshop at the Arkansas State Capitol.
- Debated with students from across Arkansas on current government and public policy issues.
- Developed and presented mock political campaigns, including strategy, messaging, and voter outreach.

- Strengthened public speaking, critical thinking, leadership, and civic participation skills.

Skills

- **Research & Analytical Skills:** Data Analysis, Research Methods, Data Collection, Critical Thinking, Statistical Analysis, Problem Solving
- **Communication Skills:** Active Listening, Customer Service, Conflict Resolution, Teamwork, Professional Communication
- **Organization & Adaptability:** Time Management, Multitasking, Attention to Detail, Adaptability
- **Technical Skills:** Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Point-of-Sale Systems, Cash Handling