

## **LABI College Library Collection Assessment Policy**

Assessments of the collections for Academic Programs, are conducted by the Librarian. Any academic department needing such an assessment should contact the Librarian directly, to insure that the information and statistics are complete, current and adequate for each type of assessment requested.

**All assessment documents are supplied to the department electronically.**

Assessments of the collections consist of:

1. Amount of money allocated on an annual basis for monographs in the academic discipline of the program under review.
2. Number of continuing resource titles (serial/journal) accessible for the discipline.
3. Summarize complete holdings in identified call number areas. This includes current serial holdings and a summary of all material holdings separated by major significant call number groupings (such as PR or PS, or by LC number ranges, P1-999) relevant to the academic discipline.
4. Circulation figures for each monograph title in the compiled holdings list.
5. Current year, active serial/journal/continuing resource access paid for by the library to support the academic discipline/s associated with the program under review. This may include individual continuing resources annual cost, cost-per-use and/or circulation figures if available.
6. List of indexes and databases supporting research relevant to the academic discipline/s.

### **Serial/Journals, Databases and eBooks**

The LibraryWorld Evaluation tool is most often used to compare books and AV material. A serial/journals report can be produced through LibraryWorld if the identified comparable institutions catalog these resources using Library of Congress call numbers. This is true of eBook holdings as well. Not all institutions catalogue these kinds of formats or include those holdings in their LibraryWorld holdings reports. The LibraryWorld collection evaluation tool cannot distinguish between active (currently subscribed to) and inactive (no longer subscribed to) serial/journals.

### **Journal Citation Reports**

We can identify how individual journal titles selected by the sponsoring LABI College academic department.