Contact Information of 50 States (Indcluding DC)

State/District	Contact
Alabama	Issuing Authority: Alabama Secretary of State Tel: (334) 242-5325 E-mail: Sport.Code@sos.alabama.gov Processing Time: 5 business days Fee: \$5.00 per document Mailing address: Secretary of State Document Authentication 11 S Union Street, Ste 224 Montgomery, AL 36130
	<u>Form</u>
Alaska	Issuing Authority: Alaska Office of the Lieutenant Governor Tel: (907) 465-2550 E-mail: scott.meriwether@alaska.gov Processing Time: 10-15 business days Fee: \$25.00 per document Mailing address: Division of Corporations, Business and Professional Licensing CORPORATIONS SECTION PO Box 110806 Juneau, AK 99811-0806
Arizona	Issuing Authority: Arizona Secretary of State Tel: (602) 542-6187 E-mail: Processing Time: 10 Business Days Fee: \$3.00 per document Mailing address: Secretary of State Attn: Apostille Dept. 1700 W. Washington Street, Fl. 7 Phoenix, AZ 85007-2808 Form
Arkansas	Issuing Authority: Arkansas Secretary of State Tel: (501)-682-1010 E-mail: corporations@sos.arkansas.gov Processing Time: 24-48hours Fee: \$10.00 per document Mailing address: Office of Secretary of State Corporations Division or Elections Division State Capitol, Little Rock AR 72201 Form

California	Issuing Authority: California Secretary of State Tel: (916) 653–3595 E-mail: Processing Time: 8-10 business days Fee: \$20.00 per document Mailing address: Sacramento office (in person or by mail) Mailing Address (via USPS) Notary Public Section P.O. Box 942877 Sacramento, CA 94277–0001 Mailing Address (via any other service (e.g. Fedex, UPS, DHL)) Notary Public Section 1500 11th Street Sacramento, CA 95814 Los Angeles Office (must be dropped off in person) 300 South Spring Street, Room 12513 Los Angeles, CA 90013
	Form
Colorado	Issuing Authority: Colorado Secretary of State Tel: (303) 894-2200 press 2 E-mail: notary@sos.state.co.us Processing Time: 1 business day Fee: \$5.00 per document Mailing address: 1700 Broadway, Ste. 200, Denver, CO 80290
	<u>Form</u>
Connecticut	Issuing Authority: Connecticut Secretary of State Tel: (860)-509-6100 E-mail: Processing Time: 3 Business Days Fee: \$40.00 per document Mailing address: Authentications and Apostilles Secretary of the State P.O. Box 150470
	<u>Form</u>
Delaware	Issuing Authority: Delaware Secretary of State Tel: (302)739-3073 E-mail: corp@delaware.gov Processing Time: 15 Business Days Fee: \$30.00 per document Mailing address: Division of Corporations John G. Townsend Bldg. 401 Federal Street, – Suite 4 Dover, DE 19901
	<u>Form</u>
District of Columbia	Issuing Authority: Office of Notary Commissions and Authentications Tel: (202) 727-3117 E-mail: notary@dc.gov Processing Time: 2-3 business days Fee: \$15.00 per document Mailing address: Office of Notary Commissions and Authentications 441 4th Street, NW Suite 810 South Washington, DC 20001

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Florida	Issuing Authority: Florida Secretary of State Tel: (850)-245-6945 E-mail: corphelp@dos.myflorida.com Processing Time: 5-7 Business Days Fee: \$10.00 per document Mailing address: Department of State Division of Corporations/Apostille Certification P.O. Box 6800 Tallahassee, FL 32314
	Enclose a cover letter stating the name of the country in which the documents will be used.
Georgia	Issuing Authority: Georgia Superior Court Clerks' Cooperative Authority Tel: (404)-656-2871 E-mail: notary@gsccca.org Processing Time: 2 Business Days Fee: \$3.00 per document Mailing address: GSCCCA Attn: Notary Division 1875 Century Blvd., Ste. 100 Atlanta, GA 30345
	<u>Form</u>
Hawaii	Issuing Authority: Lt. Governor of the State of Hawaii Tel: (808) 586-0255 E-mail: Itgov@hawaii.gov Processing Time: 7 to 10 business days Fee: \$1.00 per document Mailing address: OFFICE OF THE LIEUTENANT GOVERNOR State Capitol, Fifth Floor Honolulu, Hawaii 96813
	Indicate that you want the certificate to be authenticated for international recognition and identify the foreign country that's involved.
Idaho	Issuing Authority: Idaho Secretary of State Tel: (208) 332-2810 E-mail: ntaa@sos.idaho.gov Processing Time: 1 Business Day Fee: \$10.00 per document Mailing address: Secretary of State PO Box 83720 Boise ID 83720
	<u>Form</u>
	Issuing Authority: Illinois Secretary of State Tel: (217)-782-7017 E-mail: Processing Time: 7-10 business days Fee: \$2.00 fee per document Mailing address: Mail-In Service: Illinois Secretary of State Index Department 17 N. State St., Ste 1010 Chicago, IL 60602

Illinois	Walk-In Service: Springfield Office: Secretary of State Index Department 111 E. Monroe Springfield, IL 62756 217-782-7017 Chicago Office: Secretary of State Index Department 17 N. State Street, Ste. 1010
	Chicago, IL 60602 312-814-8218
Indiana	Issuing Authority: Indiana Secretary of State Tel: (317) 232-2677 E-mail: apostille@sos.in.gov Processing Time: 3-5 business days Fee: \$2.00 per document Mailing address: Indiana Secretary of State Attn: Authentication Dept. 302 West Washington Street Room E-018 Indianapolis, IN 46204
	Form
lowa	Issuing Authority: Iowa Secretary of State Tel: (515) 281- 5204 E-mail: sos@sos.iowa.gov Processing Time: 2 Business Days Fee: \$5.00 per document Mailing address: Secretary of State Business Services Division Lucas Building, 1st Floor Des Moines, Iowa 50319
Kansas	Issuing Authority: Kansas Secretary of State Tel: (785) 296-4564 E-mail: notary@sos.ks.gov Processing Time: 5 Business Days Fee: \$7.50 per document Mailing address: Office of Secretary of State 1st Floor Memorial Hall 120 SW 10th Avenue Topeka, KS 66612-1594
Kentucky	Issuing Authority: Kentucky Secretary of the Commonwealth Tel: (502) 564-3490 E-mail: Processing Time: 1 Business Day Fee: \$5.00 per document Mailing address: Division of Business Filings Business Records PO Box 718 Frankfort, KY 40602

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Louisiana	Issuing Authority: Louisiana Secretary of State Tel: (225)-922-0330 E-mail: commercial@sos.louisiana.gov Processing Time: 3 Business Days Fee: \$20.00 per document Mailing address: Office of Secretary of State Commissions Division P.O. Box 94125 Baton Rouge, LA 70804 Form
Maine	Issuing Authority: Maine Department of State Tel: (207) 624-7752 E-mail: cec.notaries@maine.gov Processing Time: 3 Business Days Fee: \$10.00 per document Mailing address: Secretary of State Division of Corporations, UCC and Commissions 101 State House Station Augusta, ME 04333-0101 Form
Maryland	Issuing Authority: Maryland Secretary of State Tel: (410) 974-5521 E-mail: Craig.Jackson@Maryland.gov Processing Time: 2 Business Days Fee: \$2.00 per document Mailing address: Certification Desk Office of the Secretary of State 16 Francis Street, 1st floor Annapolis, MD 21401 Form
Massachusetts	Issuing Authority: Secretary of the Commonwealth of Massachusetts Tel: (617) 727-2836 E-mail: cis@sec.state.ma.us Processing Time: 2-3 weeks Fee: \$6.00 per document Mailing address: Secretary of the Commonwealth Commissions Section One Ashburton Place, Room 1719 Boston, MA 02108 Southeastern Office Mailing Address: Secretary of the Commonwealth 218 South Main St., Suite 206 Fall River, MA 02721 Western Office Mailing Address: Secretary of the Commonwealth 436 Dwight St., Rm. 102 Springfield, MA 01103 Indicate the country of destination for the documents.

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Michigan	Issuing Authority: Michigan Department of State Tel: (888) 767-6424 E-mail: SOSWebmaster@michigan.gov Processing Time: 3-4 weeks Fee: \$1.00 per document Mailing address: Michigan Department of State Office of the Great Seal 7064 Crowner Drive Lansing, MI 48918
Minnesota	Issuing Authority: Minnesota Secretary of State Tel: (651) 296-2803 E-mail: business.services@state.mn.us Processing Time: 2-3 Business Days Fee: \$5.00 per document Mailing address: Retirement Systems of Minnesota Building Minnesota Secretary of State - Certification 60 Empire Drive, Suite 100 Saint Paul, MN 55103-2141 Form
Mississippi	Issuing Authority: Mississippi Secretary of State Tel: (601) 359-1615 E-mail: Processing Time: 2 Business Days Fee: \$5.00 per document Mailing address: Secretary of State Attention: Notary/Apostille/Authentication P.O. Box 136 Jackson MS 39205-0136. Form
Missouri	Issuing Authority: Missouri Secretary of State Tel: (573) 751-2783 E-mail: commissions@sos.mo.gov Processing Time: 2 Business Days Fee: \$10.00 per document Mailing address: Commissions Secretary of State's Office 600 West Main, Room 322 Jefferson City, MO 65101 A letter stating what country the documents will be sent to; a return address; and a contact phone number and e-mail address must be included with the documents.
Montana	Issuing Authority: Montana Secretary of State Tel: (406) 444-1877 E-mail: sosnotary@mt.gov Processing Time: 3 -5 business days Fee: \$10.00 per document Mailing address: SECRETARY OF STATE NOTARY AND CERTIFICATION SERVICES PO BOX 202801 1301 6TH AVENUE HELENA MT 59620-2801 Form

Nebraska	Issuing Authority: Nebraska Secretary of State Tel: (402) 471-2558 E-mail: sos.notary@nebraska.gov Processing Time: 1 Business Day Fee: \$10.00 per document Mailing address: Nebraska Secretary of State Notary Division 1201 N Street, Suite 120 Lincoln, NE 68508 A letter indicating what country this document is going toinstructions where certification should be sent when completedphone number of where you can be reached.
Nevada	Issuing Authority: Nevada Secretary of State Tel: (775) 684-5708 E-mail: sosmail@sos.nv.gov Processing Time: 10-14 Business Days Fee: \$20.00 per document Mailing address: Nevada Secretary of State 202 North Carson St. Carson City, NV. 89701 Form
New Hampshire	Issuing Authority: New Hampshire Secretary of State Tel: (603)271-3242 E-mail: elections@sos.state.nh.us Processing Time: 2 Business Days Fee: \$10.00 per document Mailing address: Secretary of State's Office, 107 North Main Street, Room 204, Concord, N.H. 03301 Form
New Jersey	Issuing Authority: New Jersey Department of Treasury Tel: (609) 292-9292 E-mail: Processing Time: 20 Business Days Fee: \$25.00 per document Mailing address: State of New Jersey Division of Revenue and Enterprise Services 33 West State Street, 5th Floor Trenton, NJ 08608 Form
New Mexico	Issuing Authority: New Mexico Secretary of State Tel: (505) 827-3600 E-mail: Processing Time: 1 Business Day Fee: \$3.00 per document Mailing address: Office of the New Mexico Secretary of State Notary Public Processing Unit 325 Don Gaspar – Suite 300 Santa Fe, New Mexico 87501 Form

New York	Issuing Authority: New York Secretary of State Tel: (518) 474-4429 E-mail: Processing Time: 4 Business Days Fee: \$10.00 per document Mailing address: Department of State Division of Licensing Services Apostille and Authentication Unit P.O. Box 22001 Albany, NY 12201-2001 Form
North Carolina	Issuing Authority: Department of the Secretary of State Tel: (919)-814-5400 E-mail: authen@sosnc.gov Processing Time: 3-5 business days Fee: \$10.00 per document Mailing address: NC Department of the Secretary of State ATTN: Authentications 2 South Salisbury Street Raleigh, NC 27601 Form
North Dakota	Issuing Authority: North Dakota Secretary of State Tel: (701) 328-2901 E-mail: sosaccnot@nd.gov Processing Time: 3 Business Days Fee: \$10.00 per document Mailing address: Secretary of State State of North Dakota 600 E Boulevard Avenue Dept 108 Bismarck ND 58505-0500 A letter accompanying the documents specifying for which country the document is intended.
Ohio	Issuing Authority: Ohio Secretary of State Tel: (614) 728-9200 E-mail: Records@OhioSecretaryofState.gov Processing Time: 2-3 business days Fee: \$5.00 per document Mailing address: Ohio Secretary of State Client Service Center 22 North Fourth Street Columbus, OH 43215 Form
Oklahoma	Issuing Authority: Oklahoma Secretary of State Tel: (405) 521-4211 E-mail: webmaster@sos.ok.gov Processing Time: 2 Business Days Fee: \$25.00 per document Mailing address: Oklahoma Secretary of State Certification Department 421 NW 13th St, Suite 210 Oklahoma City, OK 73103 A cover letter specifying the country requiring the document, a telephone number or email address to contact you, and the address for return.

Oregon	Issuing Authority: Oregon Secretary of State Tel: (503) 986-2200 E-mail: corporation.division@state.or.us Processing Time: Regular Mail: 10 business days/FedEx: 2-3 business days Fee: \$10.00 per document Mailing address: Secretary of State Corporation Division 255 Capitol St. NE, Suite 151 Salem, OR 97310-1327 Form
Pennsylvania	Issuing Authority: Pennsylvania Department of State Tel: (717)-787-5280 E-mail: ra-certifications@pa.gov Processing Time: 5 Business Days Fee: \$15.00 per document Mailing address: Pennsylvania Department of State Bureau of Commissions, Elections and Legislation Room 210 North Office Building Harrisburg, PA 17120-0029
Rhode Island	The country where the documents will be used must be identified. Issuing Authority: Rhode Island Department of State Tel: (401)-222-1487 E-mail: Processing Time: 1 business day Fee: \$5.00 per document Mailing address: Division of Business Services, Office of the Secretary of State, 148 West River Street, Providence, RI 02904. Form
South Carolina	Issuing Authority: South Carolina Secretary of State Tel: (803) 734-2512 E-mail: notary@sos.sc.gov Processing Time: 1-2 Business Days Fee: \$5.00 per document Mailing address: SC Secretary of State's Office 1205 Pendleton Street, Suite 525 Columbia, SC 29201 Form
South Dakota	Issuing Authority: South Dakota Secretary of State Tel: (605) 773-2797 E-mail: apostille@state.sd.us Processing Time: 1 Business Day Fee: \$25.00 per document Mailing address: Secretary of State 500 East Capitol Avenue Pierre, SD 57501-5070 Form

Tennessee	Issuing Authority: Tennessee Secretary of State Tel: (615) 741-0536 E-mail: TNSOS.ATS@tn.gov Processing Time: 2-3 Business Days Fee: \$2.00 per document Mailing address: Office of Authentications Tennessee Secretary of State Business Services Division ATTN: ATS Section312 Rosa L. Parks Ave., 6th Fl. Nashville, TN 37243 Form
Texas	Issuing Authority: Texas Secretary of State Tel: (512) 463-5705 E-mail: authentications@sos.state.tx.us Processing Time: 10 Business Days Fee: \$15.00 per document Mailing address: Secretary of State Authentications Unit P.O. Box 13550 Austin, TX 78711-3550
	<u>Form</u>
Utah	Issuing Authority: Utah Lieutenant Governor Tel: (801) 538-1041 E-mail: authentications@utah.gov Processing Time: 3-5 Business Days Fee: \$20.00 per document Mailing address: State of Utah Office of the Lieutenant Governor 350 N. State Street, Suite 220 PO Box 142325 Salt Lake City, Utah 84114
	<u>Form</u>
Vermont	Issuing Authority: Vermont Secretary of State Tel: (802) 828-3700 E-mail: louise.corliss@vermont.gov Processing Time: 1 Business Days Fee: \$10.00 per document Mailing address: Office of the Secretary of State 1078 US RTE 2, Middlesex Montpelier, VT 05633-7701
	<u>Form</u>
Virginia	Issuing Authority: Secretary of the Commonwealth of Virginia Tel: (804)-692-0114 E-mail: notary@governor.virginia.gov Processing Time: 5 business days Fee: \$10.00 per document Mailing address: Secretary of the Commonwealth's Office Authentication Division 1111 East Broad Street, 1st Floor Richmond, VA 23219
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Washington	Issuing Authority: Washington Secretary of State Tel: (360) 725-0344 E-mail: apostilles@sos.wa.gov Processing Time: 5-7 Business Days Fee: \$15.00 per document Mailing address: Secretary of State Apostille and Certificate Program PO Box 40228 Olympia, WA 98504-0228
West Virginia	Issuing Authority: West Virginia Secretary of State Tel: (304)558-8000 E-mail: execrecords@wvsos.com Processing Time: 48 business hours Fee: \$10.00 per document Mailing address: West Virginia Secretary of State Business & Licensing Division 1900 Kanawha Blvd. East Bldg. 1, Ste. 157-K Charleston, WV 25305
Wisconsin	Issuing Authority: Wisconsin Secretary of State Tel: (608) 266-5503 E-mail: statesec@sos.state.wi.us Processing Time: 3-10 Business Days Fee: \$10.00 per document Mailing address: Secretary of State Certification Desk State Capitol Mailroom 17 W. Main St. Madison WI 53703 Form
Wyoming	Issuing Authority: Wyoming Secretary of State Tel: (307)777-7370 E-mail: Authentications@wyo.gov Processing Time: 1 Business Day Fee: \$10.00 per document Mailing address: Wyoming Secretary of State 2020 Carey Avenue, Suite 700 Cheyenne, WY 82002-0020 Form