



Registering for East Tennessee FLL Jr Expos

East Tennessee expo registration is handled electronically on the *FIRST* in Tennessee (FIT) website [FLL Jr Events page](#). The criteria below must be met before a team can be accepted for an event:

- Two coaches must be registered and screened.
- The annual team registration must be paid.
- The event must be open for registration.
- The event must still have capacity.

The [FLL Jr Events page](#) lists all the FLL Jr events in Tennessee. Teams must register for events in the region where the team resides. FLL Jr teams can register to exhibit at any expo they choose in their own region, but they can only compete in one expo event. Currently, there are no team event registration fees required at any Tennessee-East expo.

Registration will close at Midnight October 31.

Register early, expos accept teams until full on a first come basis.

Print or Save a copy and read all steps before proceeding.

1. COMPLETE ALL TEAM PAPERWORK

All team members and coaches must provide proof of a *FIRST* consent and release (electronic or paper form) before participating in any *FIRST* event. Find details about [‘Team Paperwork’ on the Resources page](#) of the FIT website. If possible, use the team dashboard to invite parents to electronically acknowledge and submit a *FIRST* consent and release form online. Otherwise, collect a signed paper version of the *FIRST* [consent form](#) from all team members as soon as possible. A printed copy of the team roster from TIMS showing consent form status or paper copies of consent forms are acceptable documentation of consent and release.

Note: If your team wants to attend the Cookeville Expo held at Tennessee Tech in February, there is a special [“Youth On Campus” TTU consent and release](#) required in addition to the *FIRST* consent forms.

2. REGISTER FOR AN EXPO

Go to [East Tennessee FLL Jr Expo Application page](#). Provide team and coach information and select the primary and alternate events closest to your team location. After submitting the event application, you will see a note confirming receipt of your application. After all the above acceptance criteria are verified, the status of a team’s registration will be updated and can be viewed on the [Expo Roster](#) page. You will not receive a confirmation about your team acceptance unless your primary event location was full and you are assigned to your alternate choice.

3. When your Expo Status displays **“Approved-Consent Forms Needed”** mail *FIRST*’s consent and release documentation (and TTU’s Consent Form, if applicable) to:

FLL Jr Expo Team Docs
c/o Prof. Kristine Craven
Tennessee Tech University
Clement Hall 321, P.O. Box 5002
Cookeville, Tennessee 38505

All team paperwork must be received at TTU by November 30 for any expo scheduled in December. Retain a second copy and deliver it to the registration table at the expo your team attends. Questions can be directed to: Prof. Kristine Craven, Phone (931)-372-6027 kcraven@tntech.edu.

4. To ensure accurate team profile data for tournament programs, visit the [Expo Status page](#) and check your team’s information. Corrections should be made in the team’s profile on the *FIRST* dashboard. Then notify Brad Weil brad.weil@tnfirst.org.