



## SWOT ANALYSIS WORKSHEET<sup>1</sup>

STRENGHTS  Describe what an institution excels at compared to other organizations in a similar field.	WEAKNESS  Stop an institution from performing at its optimum level. They are areas where the institution need to improve to remain sustainable/effective.
What advantages does your institution have? What do you do better than anyone else? What unique or lowest-cost resources can you draw upon that others can't? What do people in military ombuds institutions see as your strengths?	What could you improve? What should you avoid? What are people in your field likely to see as weaknesses? What factors encroach on your work?
OPPORTUNITIES	THREATS
Refers to favorable external factors that could give your institution an advantage.	Refers to factors that have the potential to harm your institution.

<sup>&</sup>lt;sup>1</sup> You will find the following table and more information on how to perform SWOT Analysis on the website of the MindTools: SWOT Analysis; Discover New Opportunities, Manage and Eliminates Threats. (Online). MindTools; Essential skills for an excellent career. September 2019. <a href="https://www.mindtools.com/pages/articles/newTMC\_05.htm">https://www.mindtools.com/pages/articles/newTMC\_05.htm</a>