

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☒ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 3/27/19 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 67

Remarks: 1st + 2nd grade were stressed.

This report is for emergency drill # 7 for school year 2018-2019

Name of person conducting drill: Pastor Jeremy Swem

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy M Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 2/19/19 Time drill was held: 2 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 65

Remarks: _____

This report is for emergency drill # 6 for school year 18-19.

Name of person conducting drill: Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 12/12/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 77

Remarks: K-4 grade students were on the playground at recess. They successfully went to the "ally point and awaited instructions.

This report is for emergency drill # 5 for school year 2018-2019

Name of person conducting drill: Paster Jeremy Swem

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 10/2/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 28 sec

Total Participants: 66

Remarks: _____

This report is for emergency drill # 4 for school year 18-19.

Name of person conducting drill: Pastor Jeremy Swem

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 9/18/18 Time drill was held: 12:45 (pm/am)

Exact time required to evacuate/shelter/secure: 10 min 46 sec.

Total Participants: 72

Remarks: The warning text to the playground/recess was not received thus it took 10 min to secure the facility.

This report is for emergency drill # 3 for school year 2018-2019

Name of person conducting drill: Jeremy Swern

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swern

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 9/14/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 15 sec.

Total Participants: 80

Remarks: _____

This report is for emergency drill # 2 for school year 2018-2019

Name of person conducting drill: Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 8/28/18 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute 28 sec.

Total Participants: 61

Remarks: _____

This report is for emergency drill # 1 for school year 18-19.

Name of person conducting drill: Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 5/1/18 Time drill was held: 9:50 (pm/am)

Exact time required to evacuate/shelter/secure: 58 sec

Total Participants: 88

Remarks: _____

This report is for emergency drill # 10 for school year 2017-2018

Name of person conducting drill: Rev. Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy M Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 4/23/18 Time drill was held: 10:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 14 sec

Total Participants: 88

Remarks: _____

This report is for emergency drill # 9 for school year 2017-2018

Name of person conducting drill: Sandy Hop

Title of person conducting drill: Church Secretary

Signature of person conducting drill: Sandy Hop Jansen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 3/6/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:37

Total Participants: 12

Remarks: Preschool Threes class

This report is for emergency drill # 8 for school year 2017-2018

Name of person conducting drill: Christine Mueller

Title of person conducting drill: school secretary

Signature of person conducting drill: Christine Mueller

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 3/5/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 85

Remarks: _____

This report is for emergency drill # 6 for school year 2017-2018

Name of person conducting drill: Pr. Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 2/20/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min

Total Participants: 12

Remarks: Preschool threes class

This report is for emergency drill # 6 for school year 2017-2018

Name of person conducting drill: Christine Mueller

Title of person conducting drill: School Secretary

Signature of person conducting drill: Christine Mueller

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 2/19/18 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:50 min

Total Participants: 64

Remarks: _____

This report is for emergency drill # 5 for school year 2017-2018

Name of person conducting drill: Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 11/9/17 Time drill was held: 11:05 (pm/am)

Exact time required to evacuate/shelter/secure: 5 min

Total Participants: 84

Remarks: ^{1st-4th grade} Students were outside at recess and made their way quickly to their classroom.

This report is for emergency drill # 4 for school year 2017-2018

Name of person conducting drill: ^{Rev.} Jeremy Swann

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swann

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 10/17/17 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 60 sec

Total Participants: 78

Remarks: _____

This report is for emergency drill # 3 for school year 2017-2018

Name of person conducting drill: Rev. Jeremy Swen

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 10/2/17 Time drill was held: 1:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1:06

Total Participants: 72

Remarks: _____

This report is for emergency drill # 2 for school year 2017-2018

Name of person conducting drill: Jeremy Swem

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 9/11/17 Time drill was held: 3:08 (pm/am)

Exact time required to evacuate/shelter/secure: 1:22

Total Participants: 68

Remarks: _____

This report is for emergency drill # 1 for school year 2017-2018

Name of person conducting drill: Jeremy Swen

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 5/17/17 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:23


Total Participants: 81

Remarks: _____

This report is for emergency drill # 10 for school year 2016-2017

Name of person conducting drill: Rev Jeremy Swem

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 4/25/17 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:45

Total Participants: 104

Remarks: _____

This report is for emergency drill # 9 for school year 2016-2017

Name of person conducting drill: Rev. Jeremy Swem

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☒ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 3/30/17 Time drill was held: 8:55 am (pm/am)

Exact time required to evacuate/shelter/secure: 3:00 min

Total Participants: 102

Remarks: _____

This report is for emergency drill # 8 for school year 2016-2017

Name of person conducting drill: Pr Jeremy Swem

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 2/16/17 Time drill was held: 9:57 (pm/am)

Exact time required to evacuate/shelter/secure: 2:05 min

Total Participants: 104

Remarks: The officer noted that we are doing the best we can, but a P/A system would improve the ability of those in the school to hear when things are announced.

This report is for emergency drill # 7 for school year 16-17.

Name of person conducting drill: Pr. Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Ben Hawkins, officer

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 12/5/16 Time drill was held: 2:40 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 21 sec.

Total Participants: 94

Remarks: _____

This report is for emergency drill # 6 for school year 2016-2017

Name of person conducting drill: Pastor Jeremy Swenk

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swenk

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 11/14/16 Time drill was held: 1:27 (pm/am)

Exact time required to evacuate/shelter/secure: 3:40

Total Participants: 93

Remarks: _____

This report is for emergency drill # _____ for school year 2016-2017

Name of person conducting drill: Rev. Jeremy Swem

Title of person conducting drill: Principal

Signature of person conducting drill: Jeremy Swem

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☒ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 10/25 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:22

Total Participants: 83

Remarks: _____

This report is for emergency drill # 4 for school year 2016-2017

Name of person conducting drill: Rev Jeremy Swen

Title of person conducting drill: Principal

Signature of person conducting drill: J Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 10/10/16 Time drill was held: 10:35 (pm/am)

Exact time required to evacuate/shelter/secure: 2:15

Total Participants: 105

Remarks: _____

This report is for emergency drill # 3 for school year 2016-2017

Name of person conducting drill: Rev. Jeremy Swen

Title of person conducting drill: principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Our Savior Lutheran School

Date of Drill: 10/4/16 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 50 sec

Total Participants: 107

Remarks: _____

This report is for emergency drill # 2 for school year 2016-2017

Name of person conducting drill: Rev. Jeremy Swen

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Dar Savior Lutheran School

Date of Drill: 9/15/16 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:31

Total Participants: 93

Remarks: _____

This report is for emergency drill # 1 for school year 2016-2017

Name of person conducting drill: Rev. Jeremy Swen

Title of person conducting drill: principal

Signature of person conducting drill: Jeremy Swen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____