

Primary Home Care Series

DUSTING

NAME _____ SCHOOL _____

DATE STARTED _____ DATE COMPLETED _____

TO THE SUPERVISOR

Please ensure the student understands the data below in language appropriate for the student.

PREREQUISITE: None.

HOW TO DO THIS COURSE: Do the steps one at a time, in order. When you finish a step, put your initials and the date on the sign-off line on the right. A split line means to get a pass (and an initial) from another student (or your supervisor if it says that).

PURPOSE: To learn to dust so you can keep a home clean.

ESTIMATED TIME: 7 hours.

MATERIALS NEEDED TO DO THIS COURSE

White glove, piece of flannel, dust rags in a rag bag, furniture polish (spray and liquid), dust mop, dusting board (smooth piece of stained wood). Note: These items should be kept in a "Home Care Closet."

Heron study booklet with this Data Sheet: 819

Exam: 4024

A. DUST

1. READ: Data Sheet #819, section "Dust." _____
2. DEMONSTRATE: Get a white glove and put it on your hand.
Go over to the window sill and wipe a little wipe with your finger.
Look and see if your glove has dust on it. Show it to your supervisor. _____
3. DRILL: Walk around the room and find some dust in 5 places.
Show your supervisor the places you found dust. _____
4. READ: Data Sheet #819, section "More About Dust." _____
5. DEMONSTRATE: Find something with a little bit of dust on it. _____
6. DEMONSTRATE: Find something with a lot of dust on it. _____
7. DRILL: Go jump and stomp on some dry dirt. Tell your supervisor if any dust flew up when you stomped. _____

B. DUSTING

1. READ: Data Sheet #819, section “Dusting.” _____
2. DEMONSTRATE:
 - a) Go see 2 dirty, dusty rooms with a coach. _____
 - b) Go see 2 clean rooms with a coach. _____
3. ESSAY: Write an essay on which rooms you liked more and why. _____
4. READ: Data Sheet #819, section “Flannel.” _____
5. DEMONSTRATE: Feel a piece of flannel. Get it from your supervisor. _____
6. READ: Data Sheet #819, section “Dust Rags.” _____
7. DEMONSTRATE: Draw a picture of what you would use to get dust off of something. _____
8. DRILL: Go to the rag bag and find the rag you think is best for dusting. Keep the rag until the end of the course. _____
9. DRILL: Practice shaking dust from a dust rag until you know how to do it well. _____
10. READ: Data Sheet #819, section “More About Dusting.” _____
11. DEMONSTRATE (with whatever objects you wish to use): What you would do if there were books on the shelf you wanted to dust. _____
12. DRILL: Dust window sills. Do this until you can dust them very well. _____
13. READ: Data Sheet #819, section “Furniture.” _____
14. DEMONSTRATE: Draw pictures of six pieces of furniture. _____
15. READ: Data Sheet #819, section “Polish.” _____
16. DEMONSTRATE: Two kinds of polish. _____
17. READ: Data Sheet #819, section “Furniture Polish.” _____

18. DEMONSTRATE:
 - a) Go to the Home Care Closet with a coach. ____
 - b) Look at the polishes with your coach. ____
 - c) Have your coach tell you the rules on furniture polish. _____

19. DRILL:
 - a) Get two dust rags. ____
 - b) Go to the dusting board. Take a coach, 2 kinds of polish and your 2 rags with you. ____
 - c) Spray some polish on half the board and dust that half with 1 rag. See if it looks better than the half you have not dusted yet. ____
 - d) Now put a little polish from the bottle of polish on the other rag and polish the other half of the board. _____

20. READ: Data Sheet #819, section “Dusting Wood.” _____

21. DEMONSTRATE: Find some wood that has cracks in it. Show your supervisor. _____

22. DRILL: Dust and polish bookcases in the schoolroom. Do this until you can dust them very well. _____

23. DRILL: Go with a coach and dust a room. Give the room the “white glove test.” Did it pass? Dust until it does pass the test! _____

24. READ: Data Sheet #819, section “Damp.” _____

25. DRILL: Get your rag damp. Show it to your supervisor. Do this until you get a pass from your supervisor. (Use more than one rag it you need to.) _____

26. READ: Data Sheet #819, section “Dusting Metal and Other Things.” _____

27. DRILL: Dust things with a damp rag. Do this until you can dust very well with a damp rag. _____

28. READ: Data Sheet #819, section “Dust Mop.” _____

- 29. DEMONSTRATE: Find a dust mop in the Home Care Closet.
Feel the mop part. _____
- 30. READ: Data Sheet #819, section "Dust Balls." _____
- 31. DEMONSTRATE: Find some dust balls. Pick them up and bring
them with you to show your supervisor. _____
- 32. READ: Data Sheet #819, section "Dust Mopping." _____
- 33. DRILL: Take a dust mop from the Home Care Closet and mop
the reception area with it. Shake your mop outside when you are
done. _____

C. PRACTICAL APPLICATION

- 1. PRACTICAL APPLICATION: Dust and dust mop 3 rooms. Find
people who would like their rooms dusted. Be sure to get every
bit of dust! Show your supervisor the rooms you dusted. When
you have gotten all the dust, you pass this practical application. _____

I have completed the steps of this course. I understand what I studied and can use it.

Student _____ Date _____

The student has completed the steps of this course and knows and can apply what was studied.

Supervisor _____ Date _____

This student has passed the exam for this course.

Examiner _____ Date _____

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