



## EUROPEAN COMMISSION

Directorate-General for Education, Youth, Sport and Culture

Youth, Education and Erasmus+  
**Unit B.4 - Erasmus+ coordination**

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### **NOTE FOR THE ATTENTION OF THE ERASMUS+ AND EUROPEAN SOLIDARITY CORPS NA DIRECTORS**

**Subject: New Organisation Registration system for actions managed by National Agencies**

Dear colleagues,

As announced at previous NA Directors sessions, DG EAC has been preparing a separate registration system for organisations participating in Erasmus+ and European Solidarity Corps actions managed by National Agencies (decentralised actions).

The new Organisation Registration system is scheduled to go live on the 15<sup>th</sup> of October 2019. The use of the new unique identifier (Organisation ID) will be mandatory for all organisations wishing to submit an application for the 2020 call for proposals.

Organisations that have already participated in decentralised actions will not have to register again. Before its launch, all these organisations will be copied to the new system, assigned an Organisation ID and keep their NA-certification status. Organisations will be able to find their Organisation ID in the new Erasmus+ and European Solidarity Corps platform. This will be a simple landing page replacing the current Education Participant Portal. It will allow users to search for their organisations, access the Organisation Registration system to manage their data and, if needed register new organisations.

Organisations participating in actions managed by EACEA will continue to use their PIC and manage their data in the centralised Funding and tenders opportunities portal.

We will inform organisations through dedicated pages on Europa and through on-screen notifications in our IT systems. We also ask for your help in communicating this change to your beneficiaries through your websites and other channels. We will soon provide resources on a dedicated page in NAconnECt that you can reuse for this purpose. This page will also contain additional information on the changes we are making to our other IT tools to support the new Organisation Registration system and FAQs. We will also update the IT Documentation wiki with comprehensive guides.

More detailed information is already available in a presentation given to your colleagues at a [webinar on the Organisation Registration system](#) on the 12<sup>th</sup> of September 2019. Colleagues can also ask questions on the IT Tools Yammer group.

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