



November 6, 2019



Dear Sir or Madam:

Thank you for writing to the Village of Riverside with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. On October 30, 2019, you requested the following documents:

*"1. A copy of executed release forms titled "BACKGROUND INVESTIGATION GENERAL RELEASE FORM" sent by the village of Forest View between January 1st 2018 and October 28, 2019 for the following village employee: Matthew Buckley.*

*The release forms may have all data redacted except the full name of the village employee, date of signature and date of document receipt if available.*

*2. A copy of any and all email or written communication to any municipal employee in charge of employment history inquiries received from a police department representative of the village of Forest View (email domain @forestview-il.org) between the dates of November 1st 2018 and October 28, 2019. The communication being requested is in regard to a request to review or inquire about the personnel file belonging to Village of Riverside employee Matthew Buckley."*

**Village of Riverside Response: No responsive documents exist.**

If you feel that the foregoing response constitutes a denial of your request – which denial would have been made by the undersigned FOIA Officer – you have a right to have the denial of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2<sup>nd</sup> Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

*Provide quality municipal services to our residents and visitors in a fiscally responsible manner consistent with our Village's historic tradition and community atmosphere.*



You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Kind regards,

*Cathy Haley*

Village of Riverside FOIA Officer